How to use this Wiki

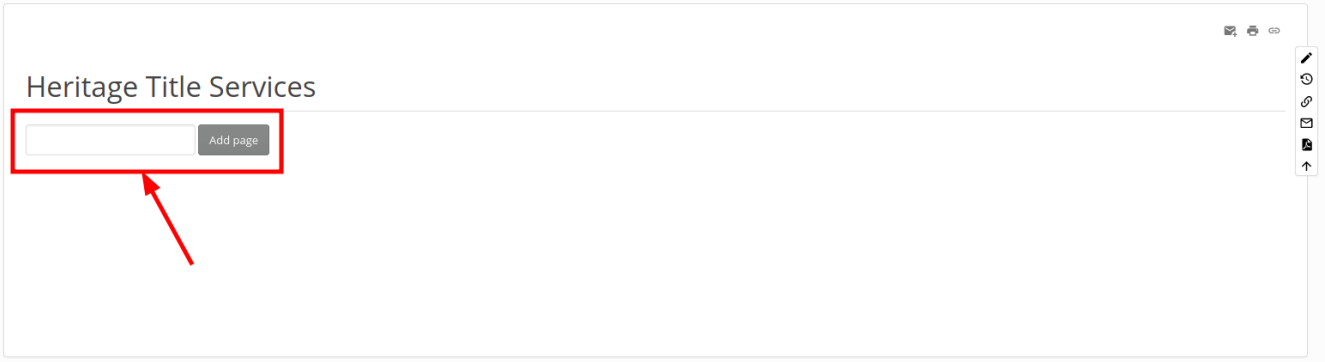
This page aims to provide a brief overview of how to create pages and populate them with content.

Creating pages

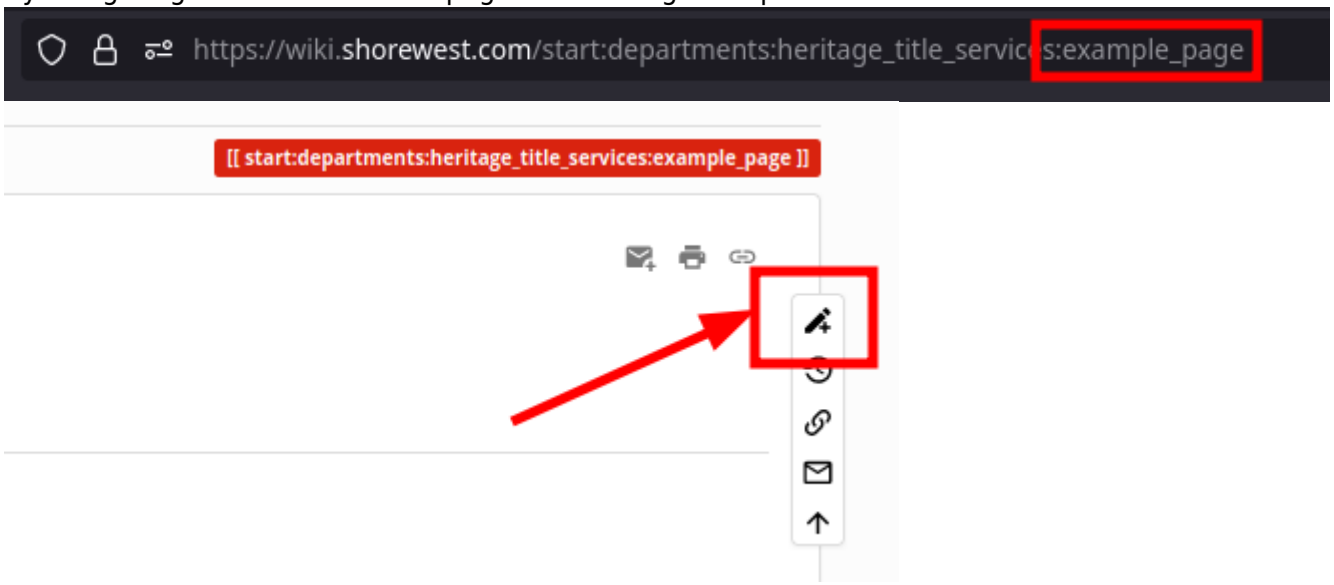
To create a page, you must first have permissions to do so within the namespace that you have chosen.

There are two ways to create a new page in a space:

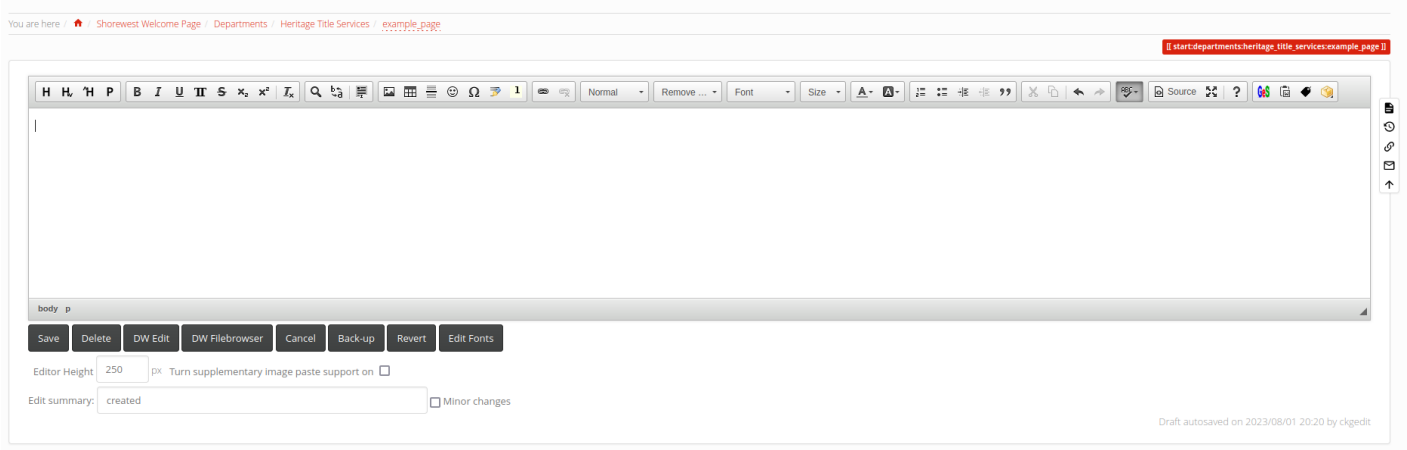
1. By using the “Add Page” box if one is available in the desired parent page:



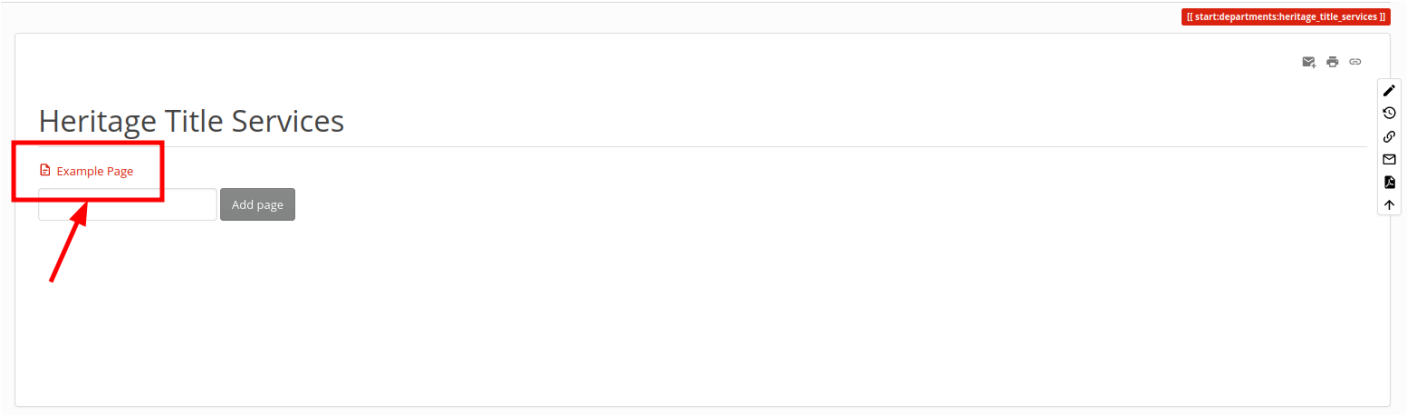
2. By navigating to the nonexistant page and clicking the +pencil icon



Once you have created the page you will be brought to the editor window:



If you save at this point, you will see that your page now has an entry in its parent page that corresponds with the header title:



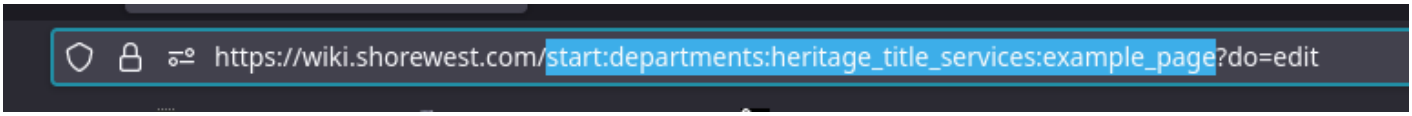
Creating Top-Level Pages

Adding the child-page Index

If the page you have created is meant to be an index of child pages first edit your page and enter the following:

```
{{simplenavi>enter snippet here}}
```

Then go to the navigation bar while editing the page and select everything from “start” to the question mark:



Paste your copied snippet over the portion of the code you added to your page so it looks like this:

```
{{simplenavi>start:departments:heritage_title_services:example_page}}
```

Now any pages you make as a child of this page will automatically create an entry on this page. To add the “Add Page” dialogue, see below:

Adding the "Add Page" box to a page

To add the “Add Page” box to a page, add the following after any content you already have in the page:

```
{{NEWPAGE>@PAGE@}}
```

It may be advantageous to add a horizontal line above to separate the two elements.



Top-level pages Summary

When finished with your parent page, it should contain something akin to the following:

```
{{simplenavi>start:departments:infrastructure_and_information_systems}}
```

```
{{NEWPAGE>@PAGE@}}
```